

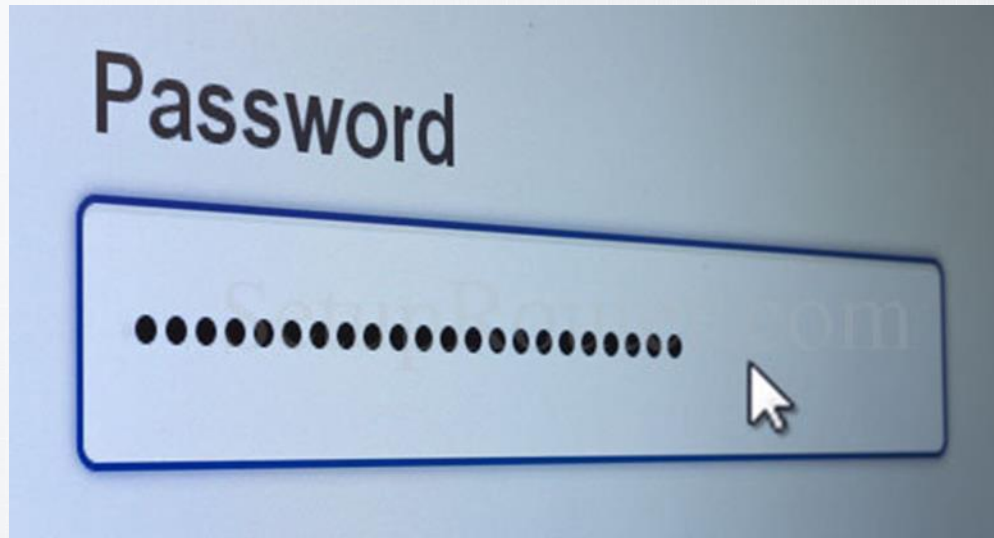


Agency Benefits Coordinator Meeting

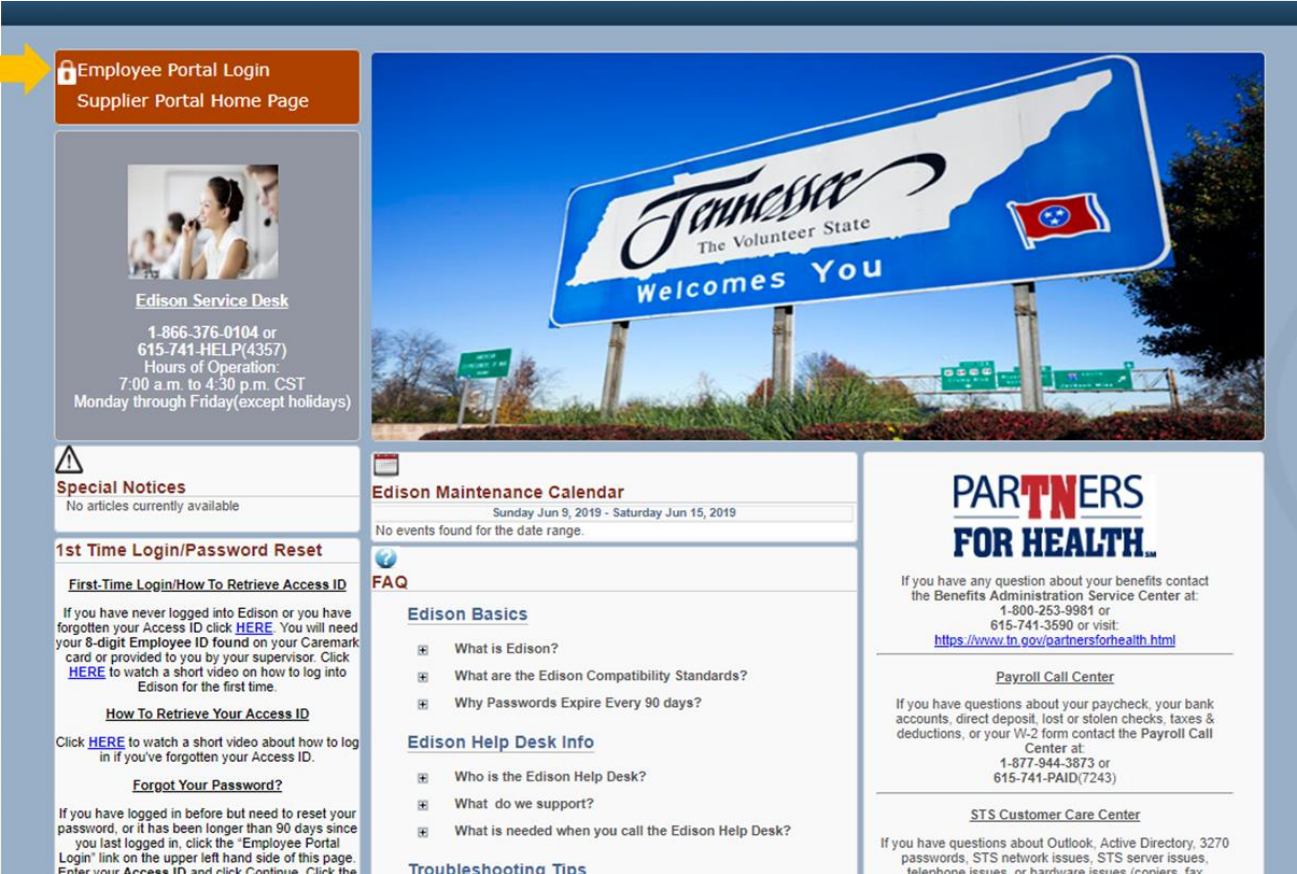
Edison Benefits Enrollment

August 2019

Password Reset



Password reset: Current Front Page



The screenshot shows the Edison Employee Portal front page. A yellow arrow points to the 'Employee Portal Login' link in the top left navigation bar. The page features a large banner image of a Tennessee state sign that reads 'Tennessee The Volunteer State Welcomes You'. Below the banner, the page is organized into several sections: 'Edison Service Desk' with contact information, 'Special Notices' (currently empty), '1st Time Login/Password Reset' with links for first-time login and password retrieval, 'Edison Maintenance Calendar' (showing no events), 'FAQ' with a list of questions, 'Edison Basics' with a list of topics, 'Edison Help Desk Info' with a list of topics, 'Payroll Call Center' with contact information, and 'STC Customer Care Center' with contact information. A 'Troubleshooting Tips' link is also visible at the bottom.

Employee Portal Login
Supplier Portal Home Page

Edison Service Desk
1-866-376-0104 or 615-741-HELP(4357)
Hours of Operation:
7:00 a.m. to 4:30 p.m. CST
Monday through Friday(except holidays)

Special Notices
No articles currently available

1st Time Login/Password Reset
[First-Time Login/How To Retrieve Access ID](#)
If you have never logged into Edison or you have forgotten your Access ID click [HERE](#). You will need your 8-digit Employee ID found on your Caremark card or provided to you by your supervisor. Click [HERE](#) to watch a short video on how to log into Edison for the first time.
[How To Retrieve Your Access ID](#)
Click [HERE](#) to watch a short video about how to log in if you've forgotten your Access ID.
[Forgot Your Password?](#)
If you have logged in before but need to reset your password, or it has been longer than 90 days since you last logged in, click the 'Employee Portal Login' link on the upper left hand side of this page. Enter your Access ID and click Continue. Click the

Edison Maintenance Calendar
Sunday Jun 9, 2019 - Saturday Jun 15, 2019
No events found for the date range.

FAQ
Edison Basics

- What is Edison?
- What are the Edison Compatibility Standards?
- Why Passwords Expire Every 90 days?




Edison Help Desk Info


- Who is the Edison Help Desk?
- What do we support?
- What is needed when you call the Edison Help Desk?

Troubleshooting Tips


PARTNERS FOR HEALTH.
If you have any question about your benefits contact the Benefits Administration Service Center at:
1-800-253-9981 or 615-741-3590 or visit:
<https://www.tn.gov/partnersforhealth.html>
Payroll Call Center
If you have questions about your paycheck, your bank accounts, direct deposit, lost or stolen checks, taxes & deductions, or your W-2 form contact the Payroll Call Center at:
1-877-944-3873 or 615-741-PAID(7243)
STC Customer Care Center
If you have questions about Outlook, Active Directory, 3270 passwords, STS network issues, STS server issues, telephone issues or hardware issues (copiers, fax

New Front Page

Fri, Jun 21, 2019 08:19 AM



Edison Service Desk
1-866-376-0104 or
615-741-HELP (4357)
Hours of Operation:
7:00 a.m. to 4:30 p.m. CST
Monday through Friday(except holidays)



Payroll Call Center
If you have questions about paychecks,
bank account information, direct deposit,
lost or stolen checks, taxes & deductions,
or W-2 forms contact the **Payroll Call
Center** at:
1-877-944-3873 or
615-741-PAID (7243)

Employee Portal Login

Benefits Annual Enrollment

Supplier Portal Home Page

Retrieve Access ID


First Time Login / New Hire

**PARTNERS
FOR HEALTH..**

If you have questions about your benefits, contact
the **Benefits Administration Service Center** at:
1-800-253-9981 or
615-741-3590 or visit:
<https://www.tn.gov/partnersforhealth.html>

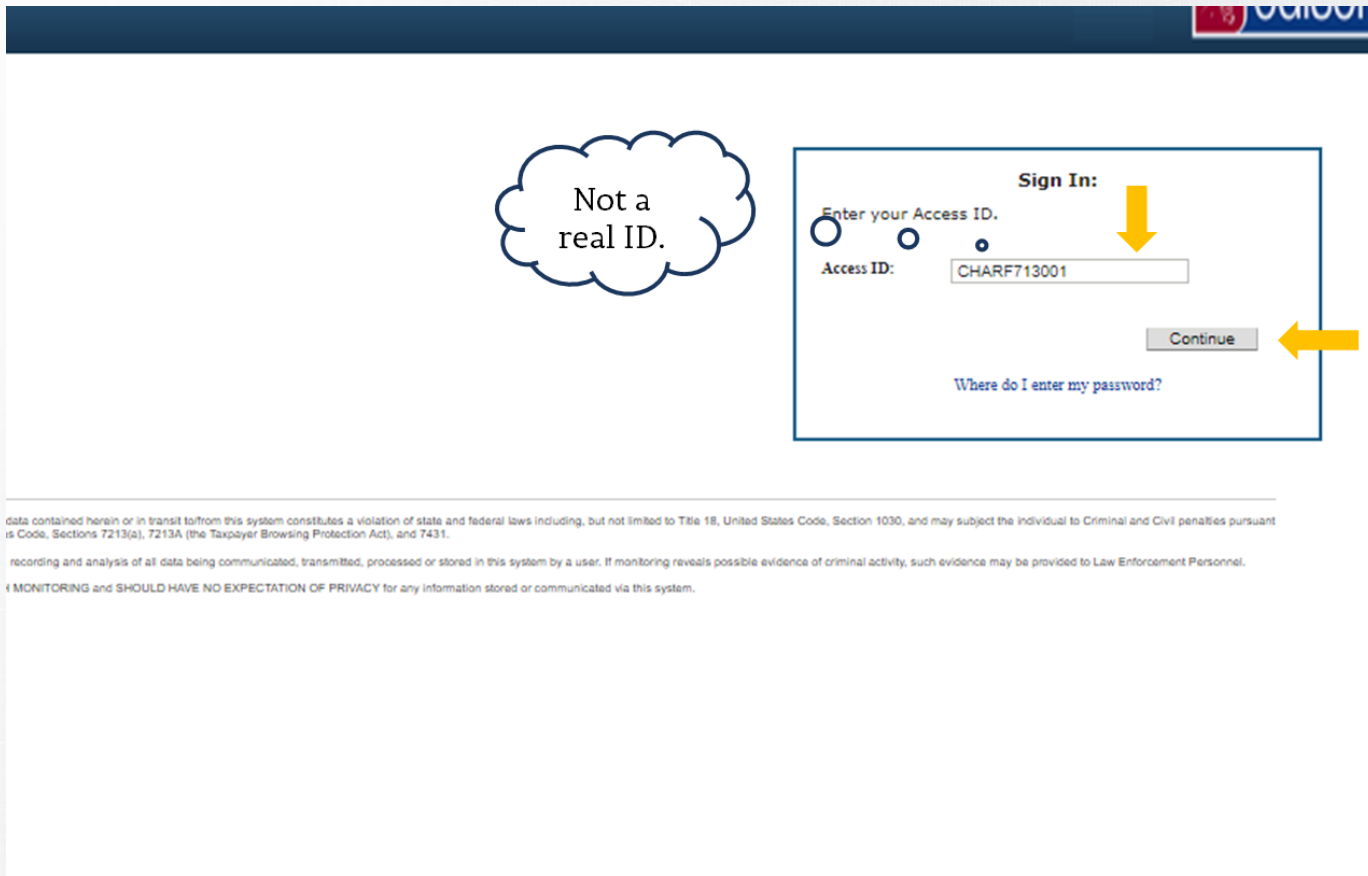
STS Customer Care Center

If you have questions about Outlook, Active
Directory, 3270 passwords, STS network
issues, STS server issues, telephone issues, or
hardware issues (copiers, fax machines, scanners)
contact the **STS Customer Care Center** at:
1-800-342-3276 or
615-741-1001



Maintenance/Special Notices
Test Notification: Please Disregard
An unscheduled system wide outage of Edison will occur
tonight Friday, August 10, 2018 from 8:00 p.m. CT to 11:00 p.m.
CT. During this time system maintenance will be performed.
Users will not be able to log into the Edison system but all
processing will continue. We apologize for the inconvenience.

Standard Sign In Page



The screenshot shows a web page with a dark blue header. A cloud-shaped callout on the left contains the text "Not a real ID." A rectangular box on the right highlights the "Sign In:" section. Inside this box, the text "Enter your Access ID." is above a label "Access ID:" and a text input field containing "CHARF713001". A yellow arrow points down to the input field. Below the input field is a "Continue" button, with a yellow arrow pointing left to it. Below the button is the text "Where do I enter my password?". At the bottom of the page, there is a line of small text regarding data privacy and a monitoring notice.

Not a real ID.

Sign In:

Enter your Access ID.

Access ID:

Where do I enter my password?

data contained herein or in transit to/from this system constitutes a violation of state and federal laws including, but not limited to Title 18, United States Code, Section 1030, and may subject the individual to Criminal and Civil penalties pursuant to Code, Sections 7213(a), 7213A (the Taxpayer Browsing Protection Act), and 7431.

recording and analysis of all data being communicated, transmitted, processed or stored in this system by a user. If monitoring reveals possible evidence of criminal activity, such evidence may be provided to Law Enforcement Personnel.

MONITORING and SHOULD HAVE NO EXPECTATION OF PRIVACY for any information stored or communicated via this system.


Password Page

Security features, both randomly generated when first selecting password:

- Image
- Two Word Phrase

Sign In:
Please enter your password

Password:



5/11/2019 10:47:40 PM

enter

Why do you have a security image?
Not your image and phrase?
Forgot your password?

... system constitutes a violation of state and federal laws including, but not limited to Title 18, United States Code, Section 1030, and may subject the individual to Criminal and Civil penalties pursuant to the Computer Fraud and Abuse Act (CFAA), the Federal Wiretap Act (FISA), the Federal Identity Protection Act (FIPA), and 7431.

... municated, transmitted, processed or stored in this system by a user. If monitoring reveals possible evidence of criminal activity, such evidence may be provided to Law Enforcement Personnel.

... PECTION OF PRIVACY for any information stored or communicated via this system.

Password Reset

- **Make sure your employees' emails are up-to-date in Edison before Annual Enrollment!**
- Enter temporary password.
- Image and two-word phrase will stay the same.

An email was sent to you with a one-time password. Please retrieve the password from the email account that you set up for one-time passwords and enter it on your personalized security image below.

You will need to keep this page open while you retrieve your temporary password from your e-mail and then enter it here.



[Click this link to learn about the importance of your security image.](#)

[Why do you have a security image?](#)

[Did not receive One-Time Password? Click again to resend.](#)

Select a New Password

- Do: Enter new password twice
- **Do not:** Hit enter more than once when you are done!

Reset Your Password

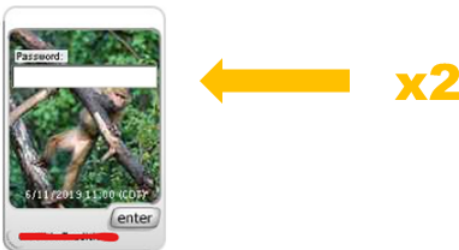
Please enter your new password twice on the TextPad.

A valid password must meet all of the following conditions:

- Password must not contain the following character(s): &, <, >, " % ~ * ' ! @ ,
- Password must not match or contain first name.
- Password must not match or contain last name.
- Password must contain at least 2 alphabetic character(s).
- Password must be at least 8 character(s) long.
- Password must contain at least 1 lowercase letter(s).
- Password must contain at least 1 numeric character(s).
- Password must contain at least 1 special character(s).
- Password must contain at least 1 uppercase letter(s).
- Password must not be one of 12 previous passwords.
- Password must not match or contain user ID.

New Password click to enter

Confirm New Password click to enter






After confirming your new password, please **ONLY HIT ENTER ONCE** as there is a slight delay while processing your new password.


Benefits Annual Enrollment




New Front Page



Fri, Jun 21, 2019 08:19 AM



Edison Service Desk
1-866-376-0104 or
615-741-HELP (4357)
Hours of Operation:
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Monday through Friday(except holidays)



Payroll Call Center
If you have questions about paychecks,
bank account information, direct deposit,
lost or stolen checks, taxes & deductions,
or W-2 forms contact the **Payroll Call
Center** at:
1-877-944-3873 or
615-741-PAID (7243)

Employee Portal Login

Benefits Annual Enrollment

Supplier Portal Home Page

Retrieve Access ID

First Time Login / New Hire

**PARTNERS
FOR HEALTH.**


If you have questions about your benefits, contact
the **Benefits Administration Service Center** at:

1-800-253-9981 or
615-741-3590 or visit:
<https://www.tn.gov/partnersforhealth.html>

STS Customer Care Center

If you have questions about Outlook, Active
Directory, 3270 passwords, STS network
issues, STS server issues, telephone issues, or
hardware issues (copiers, fax machines, scanners)
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1-800-342-3276 or
615-741-1001



Maintenance/Special Notices
Test Notification: Please Disregard
An unscheduled system wide outage of Edison will occur
tonight Friday, August 10, 2018 from 8:00 p.m. CT to 11:00 p.m.
CT. During this time system maintenance will be performed.
Users will not be able to log into the Edison system but all
processing will continue. We apologize for the inconvenience.

Log In: Options

PARTNERS **FOR HEALTH**

Welcome!

Existing User? Click Login

Don't know your Access ID? Click the Retrieve Access ID button.

New Employee or First Time User? Click the New Hire / First Time Login button. Have your 8-digit Employee ID ready.

Forgot Your Password? Click the Help Resetting Password button.

Having trouble signing in?

For Local Education, Higher Education, or Local Government Employees contact:

Benefits Administration

Phone: 800-253-9981 or 615-741-3590

Hours of Operation: Monday - Friday, 8:00a.m. - 4:30p.m. CT

E-mail: Benefits.Administration@tn.gov

State of Tennessee Benefits Open Enrollment

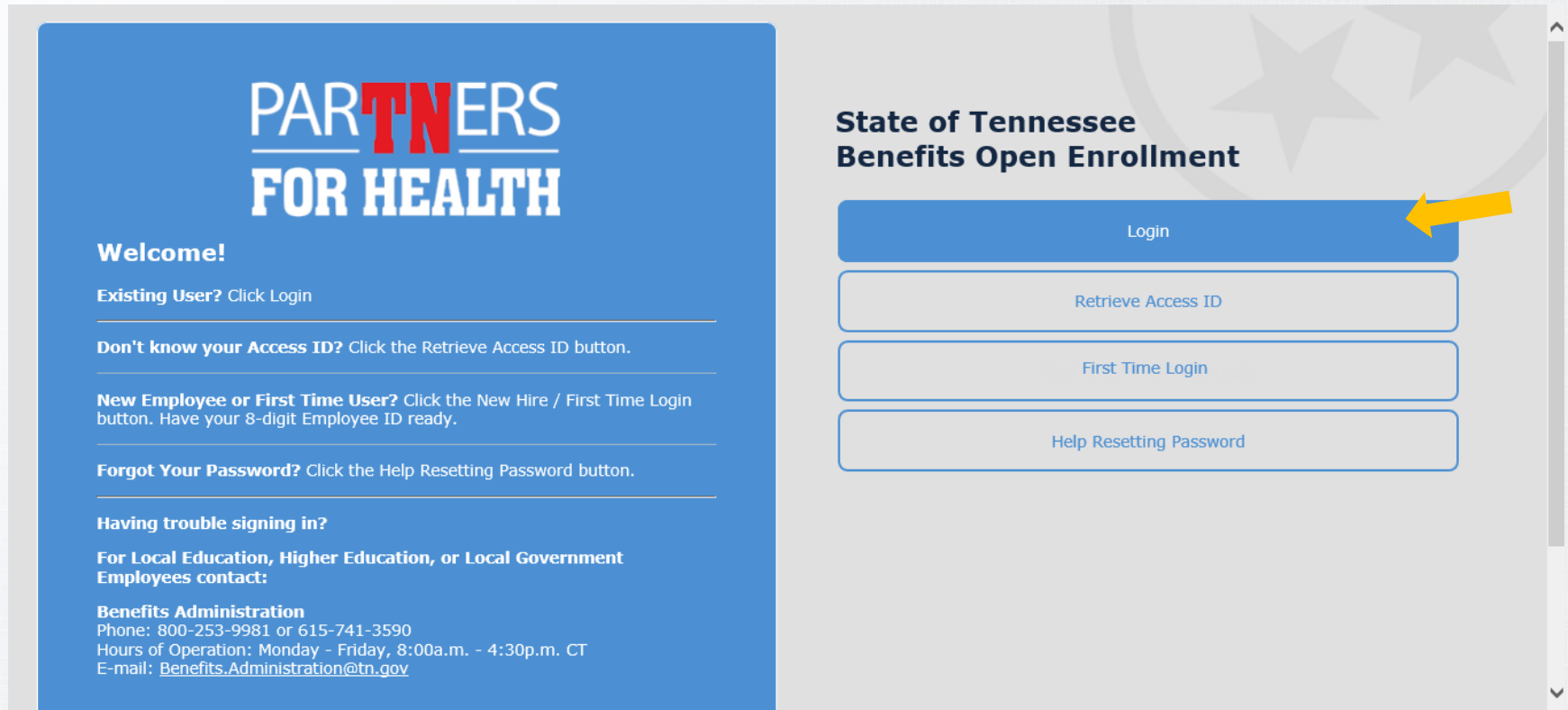
Login

Retrieve Access ID

First Time Login

Help Resetting Password

Option One: Already Know Information



**PARTNERS
FOR HEALTH**

Welcome!

Existing User? Click Login

Don't know your Access ID? Click the Retrieve Access ID button.

New Employee or First Time User? Click the New Hire / First Time Login button. Have your 8-digit Employee ID ready.

Forgot Your Password? Click the Help Resetting Password button.

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Phone: 800-253-9981 or 615-741-3590
Hours of Operation: Monday - Friday, 8:00a.m. - 4:30p.m. CT
E-mail: Benefits.Administration@tn.gov

**State of Tennessee
Benefits Open Enrollment**

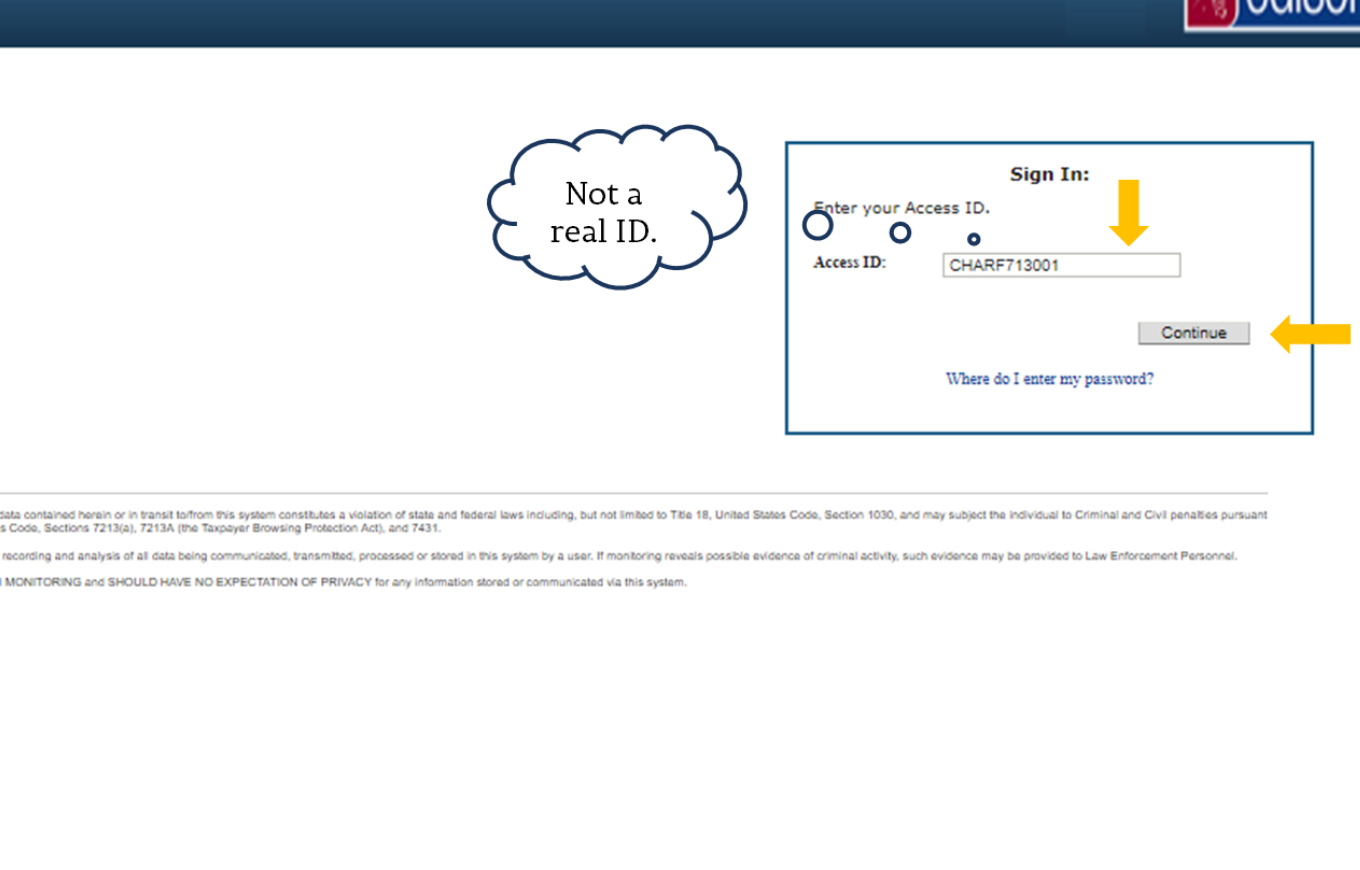
Login

Retrieve Access ID

First Time Login

Help Resetting Password

Option One: Already Know Information



The screenshot shows a 'Sign In' form with the following elements:

- Sign In:** Header text.
- Enter your Access ID.** Instructional text.
- Access ID:** Label for the input field.
- CHARF713001**: Text entered in the Access ID field.
- Continue**: Button to proceed.
- Where do I enter my password?**: Question text below the button.

Annotations on the form include:

- A cloud bubble containing the text "Not a real ID." pointing to the Access ID field.
- A yellow arrow pointing down to the Access ID field.
- A yellow arrow pointing left to the Continue button.

Legal disclaimer text at the bottom:

data contained herein or in transit to/from this system constitutes a violation of state and federal laws including, but not limited to Title 18, United States Code, Section 1030, and may subject the individual to Criminal and Civil penalties pursuant to Code, Sections 7213(a), 7213A (the Taxpayer Browsing Protection Act), and 7431.

recording and analysis of all data being communicated, transmitted, processed or stored in this system by a user. If monitoring reveals possible evidence of criminal activity, such evidence may be provided to Law Enforcement Personnel.

MONITORING and SHOULD HAVE NO EXPECTATION OF PRIVACY for any information stored or communicated via this system.

Option Two: Need to Retrieve Access ID

**PARTNERS
FOR HEALTH**

Welcome!

Existing User? Click Login

Don't know your Access ID? Click the Retrieve Access ID button.

New Employee or First Time User? Click the New Hire / First Time Login button. Have your 8-digit Employee ID ready.

Forgot Your Password? Click the Help Resetting Password button.

Having trouble signing in?

For Local Education, Higher Education, or Local Government Employees contact:

Benefits Administration
Phone: 800-253-9981 or 615-741-3590
Hours of Operation: Monday - Friday, 8:00a.m. - 4:30p.m. CT
E-mail: Benefits.Administration@tn.gov

**State of Tennessee
Benefits Open Enrollment**


Login

Retrieve Access ID

First Time Login

Help Resetting Password

Option Two: Need to Retrieve Access ID

Identity and Access Manager

Retrieve Access ID

**The following fields are required*


* **First Name:**

* **Last Name:**

* **Birth Date:**
MMDDYYYY

* **Zip Code:**

Identity and Access Manager



Identity and Access Manager

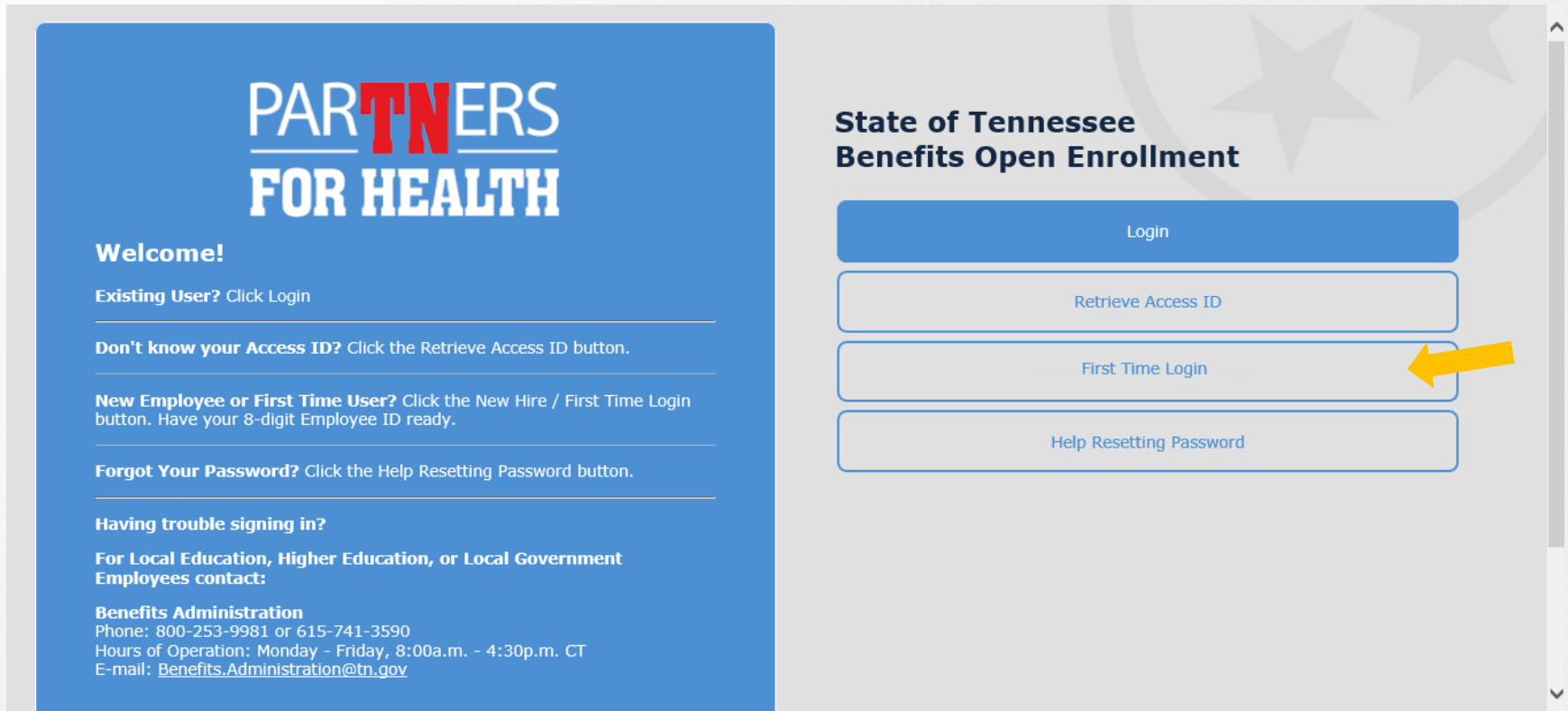
Your Access ID is: **00000000-0000-0000-0000-000000000000**

Record your Access ID because you will need it to reset your password.

You have already set up your security profile in Edison. If you need to reset your password, go to www.edison.tn.gov, enter your Access ID and click continue, then click Forgot Your Password. A one-time password will be sent to the email address you have on record. Then follow the instructions provided on the one-time password entry page.

Identity and Access Manager

Option Three: New Hire/First Time



**PARTNERS
FOR HEALTH**

Welcome!

Existing User? Click Login

Don't know your Access ID? Click the Retrieve Access ID button.

New Employee or First Time User? Click the New Hire / First Time Login button. Have your 8-digit Employee ID ready.

Forgot Your Password? Click the Help Resetting Password button.

Having trouble signing in?

For Local Education, Higher Education, or Local Government Employees contact:

Benefits Administration
Phone: 800-253-9981 or 615-741-3590
Hours of Operation: Monday - Friday, 8:00a.m. - 4:30p.m. CT
E-mail: Benefits.Administration@tn.gov

**State of Tennessee
Benefits Open Enrollment**

Login

Retrieve Access ID

First Time Login

Help Resetting Password

Option Three: New Hire/First Time



Identity and Access Manager

First Time Login for Edison Users

If you have never logged into Edison, you will need your 8-digit employee ID found on your prescription card (see example), or you can get it from your supervisor. Once you submit the 4 required fields, your Access ID will display, and you will need to create a password. Save your Access ID and Password.

[Watch videos to help you log in and reset your password](#)



**The following fields are required*

*Last Name:

*Edison Employee Id:

*Birth Date:
MMDDYYYY

*Last Four Digits of SSN: XXX-XX-

Identity and Access Manager



Option Four: Help Resetting Password

**PARTNERS
FOR HEALTH**

Welcome!

Existing User? Click Login

Don't know your Access ID? Click the Retrieve Access ID button.

New Employee or First Time User? Click the New Hire / First Time Login button. Have your 8-digit Employee ID ready.

Forgot Your Password? Click the Help Resetting Password button.

Having trouble signing in?

For Local Education, Higher Education, or Local Government Employees contact:

Benefits Administration
Phone: 800-253-9981 or 615-741-3590
Hours of Operation: Monday - Friday, 8:00a.m. - 4:30p.m. CT
E-mail: Benefits.Administration@tn.gov

**State of Tennessee
Benefits Open Enrollment**

Login

Retrieve Access ID

First Time Login

Help Resetting Password

Option Four: Help Resetting Password



User ID vs Access ID: What's the difference?



User ID vs. Access ID

- When it comes to Edison, the terms mean exactly the same thing.



- Higher Education (which has its own user ID) is different than the Edison ID.



Going Mobile for Annual Enrollment



What is Mobile-Friendly?

Mobile-Friendly



What does this mean for Annual Enrollment?

The screenshot shows the TN Edison website interface. At the top, there is a navigation bar with the TN logo, a home icon, and the Edison logo. Below the navigation bar, the date and time "Fri, Jun 21, 2019 08:19 AM" are displayed. The main content area is divided into several sections:

- Edison Service Desk:** Features a headset icon. Contact information: 1-866-376-0104 or 615-741-HELP (4357). Hours of Operation: 7:00 a.m. to 4:30 p.m. CST Monday through Friday (except holidays).
- Payroll Call Center:** Features a dollar sign icon. Contact information: 1-877-944-3873 or 615-741-PAID (7243). Text: "If you have questions about paychecks, bank account information, direct deposit, lost or stolen checks, taxes & deductions, or W-2 forms contact the Payroll Call Center at:"
- Employee Portal Login:** A red button.
- Benefits Annual Enrollment:** A green button.
- Supplier Portal Home Page:** A dark blue button.
- Retrieve Access ID:** A dark blue button.
- First Time Login / New Hire:** A dark blue button.
- PARTNERS FOR HEALTH:** A section with a large logo. Text: "If you have questions about your benefits, contact the Benefits Administration Service Center at: 1-800-253-9981 or 615-741-3590 or visit: <https://www.tn.gov/partnersforhealth.html>".
- STS Customer Care Center:** Text: "If you have questions about Outlook, Active Directory, 3270 passwords, STS network issues, STS server issues, telephone issues, or hardware issues (copiers, fax machines, scanners) contact the STS Customer Care Center at: 1-800-342-3276 or 615-741-1001".
- Maintenance/Special Notices:** A section with a warning icon. Text: "Test Notification: Please Disregard. An unscheduled system wide outage of Edison will occur tonight Friday, August 10, 2018 from 8:00 p.m. CT to 11:00 p.m. CT. During this time system maintenance will be performed. Users will not be able to log into the Edison system but all processing will continue. We apologize for the inconvenience."

ALWAYS HIT SUBMIT ENROLLMENT!



User Experience

- Edison Home Page may look different on a computer than it does on a mobile device
- When you log in, the system will know what type of device you are on and will optimize the home page based on that device

How to Enroll in Edison (Computer)

29, 2019 04:10 PM

Self Service

- Employee WorkCenter**
My System Profile
- General Information
- Payroll
- Human Resources
- Time and Labor
- Benefits
- ELM
- FSCM
- Training

Tennessee
The Volunteer State
Welcomes You

Edison News Alerts

Default Task Group Error When Entering Time
If you are receiving a 'Default Task Group' error message or unable to enter your time for July 1st - July 6th due to the fields being grayed out please change the View By drop down to 'DAY' instead of 'Week'. You will then need to re-submit your time for each day.

Edison Maintenance Calendar
Sunday Jul 28, 2019 - Saturday Aug 3, 2019
No events found for the date range.
[Full Page View](#)

Employee WorkCenter (Computer)

ESS WorkCenter

ESS Links

- My Benefits
 - Benefits Enrollment
 - Benefits Summary
 - Dependent Info
 - Life Insurance Beneficiaries
- My Compensation History
- Job and Personal Information
- Time and Labor
- Performance Management
- Travel & Expenses
 - Travel and Expense Center

Edison News Alerts

Default Task Group Error When Entering Time
If you are receiving a 'Default Task Group' error message or unable to enter your time for July 1st - July 6th due to the fields being grayed out please change the View By drop down to 'DAY' instead of 'Week'. You will then need to enter and submit your time worked for each day.

Employee Policy Acknowledgement
The Department of Human Resources has updated the State's Human Resources policies, and they are now current for 2019. As a result, all employees are required to complete a new Policy Acknowledgement in Edison by June 30, 2019. To access the policies please click on the Edison Navigator (top right compass emblem): HCM - Self Service - Policy Acknowledgements - Create a New Policy Acknowledgement Form - Click on the policy link to review each policy. After reviewing each policy, a Policy Acknowledgement check box will appear. Please check the box upon acceptance and click submit. Please see the link below for screenshots and step by step directions.

[View All Articles and Sections](#)

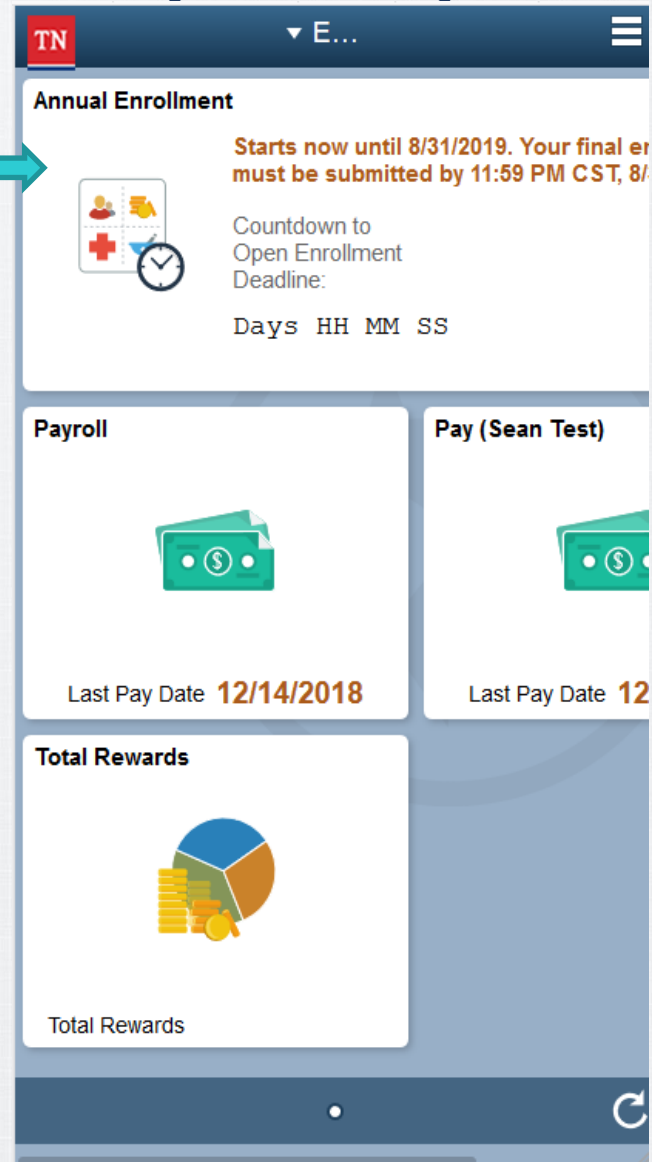
Edison Maintenance Calendar

Sunday Jul 28, 2019 - Saturday Aug 3, 2019
No events found for the date range.

[Full Page View](#)

How to Enroll in Edison (Phone)

Click the Annual Enrollment Tile




How to Enroll in Edison (Tablet)

TN

Employee Self Service

≡

Annual Enrollment




Starts now until 8/31/2019. Your final enrollment must be submitted by 11:59 PM CST, 8/31/2019

Countdown to Open Enrollment Deadline:


Days HH MM SS
32 15:40:51

Payroll




Last Pay Date 12/14/2018

Pay (Sean Test)



Last Pay Date 12/14/2018

Total Rewards



Total Rewards

Front Page for Annual Enrollment (Computer)

- After logging in, and selecting Annual Enrollment, this is what an employee will see:

Welcome Instructions and Video
☒ Visited

★ Acknowledgement
☐ Not Started

Contact Information
☒ Visited

Home and Mailing Address
☒ Visited

Dependent/Beneficiary Info
☒ Visited

Annual Enrollment
☒ Visited

Welcome Instructions and Video

The Annual Enrollment Period is your chance to enroll in or change your benefit choices. You can review the cost of each benefit on the Enrollment Summary. Find more information about the plan choices at the ParTNers for Health website <https://www.tn.gov/PartnersForHealth>.

Visit <https://www.tn.gov/partnersforhealth/videos.html> to watch videos about your benefits options. If you are enrolled in Securian Financial (MN Life) Voluntary Term Life Insurance, your enrollment and deduction information will not be displayed on this page. Contact Securian Financial for enrollment information at 866.881.0631 or click here <http://www.LifeBenefits.com/StateofTN/> to go to their website.

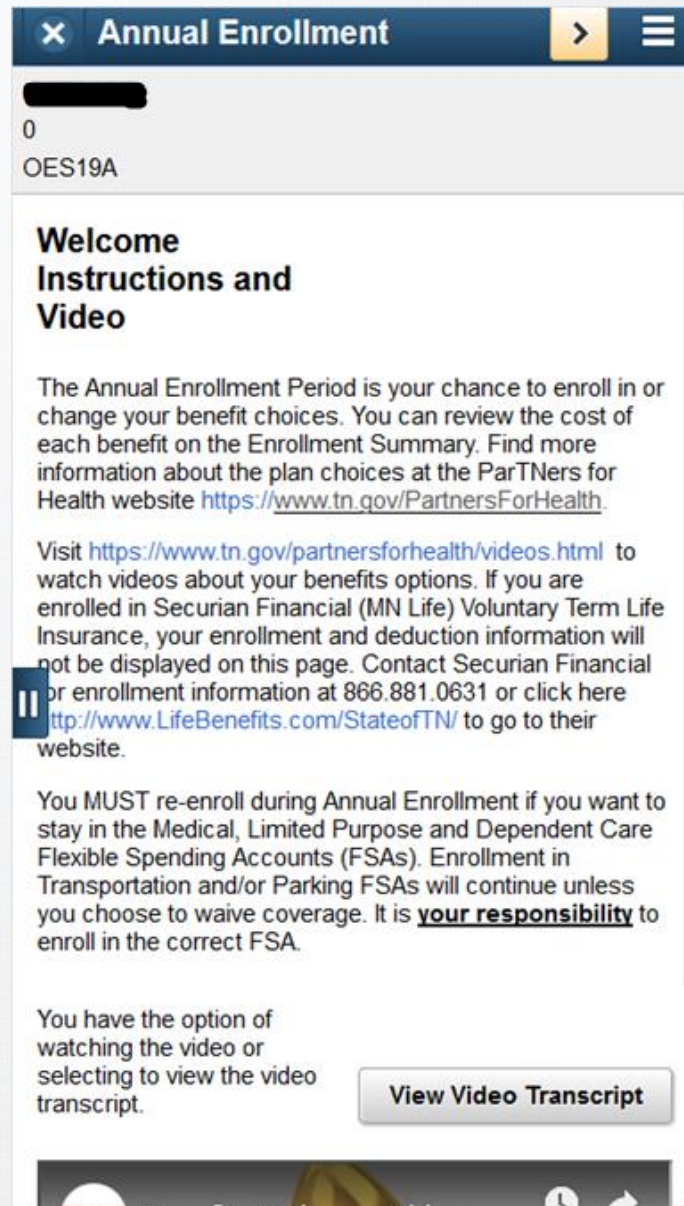
To stay in the Medical, Limited Purpose and Dependent Care Flexible Spending Accounts (FSAs) you **MUST** re-enroll during the Annual Enrollment Period. Your enrollment in the Transportation FSA and/or Parking FSA will continue. If you don't want to stay in either of these FSAs, click the appropriate FSA tile and select "Waive." It is **your responsibility** to ensure that you enroll in the correct flexible spending accounts. IRS rules do not allow you to cancel enrollment during the year unless you meet the requirements for a special qualifying event.

Note: If you enroll in the Consumer-driven Health Plan (CDHP), you are only eligible for the Limited Purpose FSA (L-FSA) not the Medical FSA. With the L-FSA you can submit claims only for eligible vision and dental expenses. Consider contributing the maximum to your Health Savings Account (HSA) before contributing to a L-FSA because your unspent HSA funds will carry over to the next year.

You have the option of watching the video or selecting to view the video transcript.

View Video Transcript

Front Page for Annual Enrollment (Phone)



Front Page for Annual Enrollment (Tablet)

✕ Exit Annual Enrollment Next > ☰

0
OES19A

Welcome Instructions and Video


The Annual Enrollment Period is your chance to enroll in or change your benefit choices. You can review the cost of each benefit on the Enrollment Summary. Find more information about the plan choices at the ParTNers for Health website <https://www.tn.gov/PartnersForHealth>.

Visit <https://www.tn.gov/partnersforhealth/videos.html> to watch videos about your benefits options. If you are enrolled in Securian Financial (MN Life) Voluntary Term Life Insurance, your enrollment and deduction information will not be displayed on this page. Contact Securian Financial for enrollment information at 866.881.0631 or click here <http://www.LifeBenefits.com/StateofTN/> to go to their website.

You MUST re-enroll during Annual Enrollment if you want to stay in the Medical, Limited Purpose and Dependent Care Flexible Spending Accounts (FSAs). Enrollment in Transportation and/or Parking FSAs will continue unless you choose to waive coverage. It is **your responsibility** to enroll in the correct FSA.


You have the option of watching the video or selecting to view the video transcript.

View Video Transcript

 Benefits Welcome Video

⌚ Watch later ➦ Share

⏮ ⏪ ▶ ⏩ ⏭



Grow Your Nest Egg

Annual Enrollment

Most Visited

Getting Started

ENR

Account Setup

Special Interest Training

My Account

Account Information

Create

Log Out

DEVST1

PreviousNext

00497224

Enrollment Period 7/1/2019 - 8/31/2019

OES19A

Welcome instruction and Video

Visited

Summary Page

Visited

FSA1

Visited

Open Enrollment

Complete

Dependent/Beneficiary Info

Visited

Contact Information

Visited

CDHP

Visited

Benefits Statements

Visited

Home and Mailing Address

Visited

Acknowledgement

Not Started

Open Enrollment

Submit Enrollment

The Enrollment Overview displays which benefit options are open for edits. All of your benefit changes will be effective the date of the open enrollment event.

Enrollment Summary

Your Pay Period Cost

\$579.67

Full Cost

\$579.67

Status

Submitted

*Excess Credit

Cash

Review Enrollment

FSA Park

Medical

D...

STD

LTD

FSA Med

Benefit Plans

Medical

Dental

Current

Premier PPO Cigna LP Middle

New

CDHP/HSA BCBS Middle

Status

Changed

4 Dependents

Pay Period Cost

\$89.00

Review

Current

Waive

New

Dental Preferred Provider

Status

Changed

4 Dependents

Pay Period Cost

\$54.36

Review



Medical Benefits

Cancel

Medical

Done

The State provides a wide range of comprehensive and dependable coverage options. Find more information about your plan choices at the ParTNers for Health website <https://www.tn.gov/partnersforhealth/>

To learn more about the CDHP/HSA, please watch our [video](#).

To learn more about PPOs, please watch our [video](#).

▼ Enroll Your Dependents

This list shows the names of your dependents who may be eligible for coverage on our plans. Use the **Add Dependent** button to add new dependents to your list. Dependent verification will be required.

Enroll anyone on this list by checking the box next to the dependent's name. To drop a dependent from coverage, uncheck the box next to the name.

Dependents	Relationship
<input checked="" type="checkbox"/> Stephanie Lynn Brookes	Spouse
<input checked="" type="checkbox"/> Vickie Gilliam	Natural Child
<input checked="" type="checkbox"/> my son	Natural Child
<input type="checkbox"/> my daughter	Natural Child

Add Dependent



Medical Benefits, continued

Cancel

Medical

Done

Add Dependent

▼ Enroll in Your Plan

Important! Your current coverage is: Employee plus 1 with coverage

	Plan Name		Cost (Before Tax)	Cost (After Tax)	Pay Period Cost
Select	Premier PPO BCBS Middle	i	\$284.00		\$284.00
Select	Premier PPO Cigna LP Middle	i	\$284.00		\$284.00
Select	Premier Cigna OAP	i	\$364.00		\$364.00
Select	Standard PPO BCBS Middle	i	\$195.00		\$195.00
Select	Standard PPO Cigna LP Middle	i	\$195.00		\$195.00
Select	Standard PPO Cigna OAP	i	\$275.00		\$275.00
Select	CDHP/HSA BCBS Middle	i	\$125.00		\$125.00
✓	CDHP/HSA Cigna LP Middle	i	\$125.00		\$125.00
Select	CDHP/HSA Cigna OAP	i	\$205.00		\$205.00
Select	Waive				\$0.00

Overview of All Plans

Overview of Medical Plans

Cancel

The Family Cost showing is based on the dependent coverage cost, select the help icon next to each

Plan Name	
Select	Premier PPO BCBS Middle
Select	Premier PPO Cigna LP Middle
Select	Premier Cigna OAP
Select	Standard PPO BCBS Middle
Select	Standard PPO Cigna LP Middle
Select	Standard PPO Cigna OAP
Select	CDHP/HSA BCBS Middle
Select	CDHP/HSA Cigna LP Middle
✓	CDHP/HSA Cigna OAP
Select	Waive

Overview of All Plans

Overview of Medical Plans

▼ Premier PPO BCBS Middle

Blue Cross Blue Shield of Tennessee
Network S
bcbst.com/members/tn_state

Coverage Level	Your Costs	Tax Class
Single	136.00	Before-Tax
Family	352.00	Before-Tax
Employee plus Spouse	284.00	Before-Tax
Employee + Child(ren)	204.00	Before-Tax

▼ Premier PPO Cigna LP Middle

CIGNA
LocalPlus Network
cigna.com/stateoftn

Coverage Level	Your Costs	Tax Class
Single	136.00	Before-Tax

Done

Annual Enrollment

Most Visited

Getting Started

ENR

Account Setup

Special Interest Training

My Account

Account Information

Create

ENR

DEVST1

PreviousNext

00497224

Enrollment Period 7/1/2019 - 8/31/2019

OES19A

Welcome instruction and Video

Visited

Summary Page

Visited

FSA1

Visited

Open Enrollment

Complete

Dependent/Beneficiary Info

Visited

Contact Information

Visited

CDHP

Visited

Benefits Statements

Visited

Home and Mailing Address

Visited

Acknowledgement

Not Started

Open Enrollment

Submit Enrollment

The Enrollment Overview displays which benefit options are open for edits. All of your benefit changes will be effective the date of the open enrollment event.

Enrollment Summary

Your Pay Period Cost

\$579.67

Full Cost

\$579.67

Status

Submitted

*Excess Credit

Cash

Review Enrollment

FSA Park

Medical

D...

STD

LTD

FSA Med

Benefit Plans

Medical

Dental

Current

Premier PPO Cigna LP Middle

New

CDHP/HSA BCBS Middle

Status

Changed

4 Dependents

Pay Period Cost

\$89.00

Review

Current

Waive

New

Dental Preferred Provider

Status

Changed

4 Dependents

Pay Period Cost

\$54.36

Review



Dental Benefits

Cancel

Dental

Done

Our Dental Plans allow you and your dependents to have routine oral exams, cleanings and other dental care. See the MetLife and Cigna handbook for detailed services.

Learn more about your dental options here: [video](#).

▼ Enroll Your Dependents

This list shows the names of your dependents who may be eligible for coverage on our plans. Use the **Add Dependent** button to add new dependents to your list. Dependent verification will be required.

Enroll anyone on this list by checking the box next to the dependent's name. To drop a dependent from coverage, uncheck the box next to the name.

Dependents	Relationship
<input type="checkbox"/> Stephanie Lynn Brookes	Spouse
<input checked="" type="checkbox"/> Vickie Gilliam	Natural Child
<input checked="" type="checkbox"/> my son	Natural Child
<input checked="" type="checkbox"/> my daughter	Natural Child

Add Dependent

▼ Enroll in Your Plan



Overview of Dental Plans

Cancel

Dependents

☐

Stephanie Lynn Brookes

☒

Vickie Gilliam

☒

my son

☒

my daughter

Add Dependent

▼ Enroll in Your Plan

The Employee + Child(ren) Cost showing is based on the selected plan. To see other coverage cost, select the plan.

Plan Name

Select Dental Preferred Provider

☒

Pre-Paid

Select Waive

Overview of All Plans

Overview of Dental Plans

▼ Dental Preferred Provider

MetLife

www.metlife.com/stateoftn

Coverage Level	Your Costs	Tax Class
Single	23.64	Before-Tax
Family	87.50	Before-Tax
Employee plus Spouse	44.72	Before-Tax
Employee + Child(ren)	54.36	Before-Tax

▼ Pre-Paid

Cigna

www.cigna.com/stateoftn

Coverage Level	Your Costs	Tax Class
Single	13.44	Before-Tax
Family	32.76	Before-Tax

Done

Annual Enrollment

Most Visited

Getting Started

ENP

SQL 2019 Using T-SQL...

Special Interest (Trans...

MS

SQL 2019 New Module

Create

DB

DEVST1

PreviousNext

00497224

Enrollment Period 7/1/2019 - 8/31/2019

OES19A

Welcome instruction and Video

Visited

Summary Page

Visited

FSA1

Visited

Open Enrollment

Complete

Dependent/Beneficiary Info

Visited

Contact Information

Visited

CDHP

Visited

Benefits Statements

Visited

Home and Mailing Address

Visited

Acknowledgement

Not Started

Open Enrollment

Submit Enrollment

The Enrollment Overview displays which benefit options are open for edits. All of your benefit changes will be effective the date of the open enrollment event.

Enrollment Summary

Your Pay Period Cost

\$579.67

Full Cost

\$579.67

Status

Submitted

*Excess Credit

Cash

Review Enrollment

FSA Park

Medical

D...

STD

LTD

FSA Med

Benefit Plans

Medical

Dental

Current

Premier PPO Cigna LP Middle

New

CDHP/HSA BCBS Middle

Status

Changed

4 Dependents

Pay Period Cost

\$89.00

Review

Current

Waive

New

Dental Preferred Provider

Status

Changed

4 Dependents

Pay Period Cost

\$54.36

Review



Vision Benefits

Cancel

Vision

Done

Vision coverage allows you and your enrolled dependents to see an ophthalmologist, optometrist or optician for your eye-care needs.

Learn more about your vision options here: [video](#).

▼ Enroll Your Dependents

This list shows the names of your dependents who may be eligible for coverage on our plans. Use the **Add Dependent** button to add new dependents to your list. Dependent verification will be required.

Enroll anyone on this list by checking the box next to the dependent's name. To drop a dependent from coverage, uncheck the box next to the name.

Dependents		Relationship
<input checked="" type="checkbox"/>	Stephanie Lynn Brookes	Spouse
<input type="checkbox"/>	Vickie Gilliam	Natural Child
<input checked="" type="checkbox"/>	my son	Natural Child
<input type="checkbox"/>	my daughter	Natural Child

Add Dependent



Vision Benefits

Cancel

Dependents

☒ Stephanie Lynn Brookes

☐ Vickie Gilliam

☒ my son

☐ my daughter

Add Dependent

▼ Enroll in Your Plan

The Family Cost showing is based on the dependent coverage cost, select the help icon next to each

Plan Name

Select Vision Basic

☒ Vision Expanded

Select Waive

Overview of All Plans

Overview of Vision Plans

Collapse All

▼ Vision Basic

To see a chart comparing your vision options, visit <https://www.tn.gov/partnersforhealth/publications/publications.html>

Davis Vision

<http://www.davisvision.com/stateofTN>

Coverage Level	Your Costs	Tax Class
Single	3.07	Before-Tax
Family	9.01	Before-Tax
Employee plus Spouse	5.82	Before-Tax
Employee + Child(ren)	6.13	Before-Tax

▼ Vision Expanded

To see a chart comparing your vision options, visit <https://www.tn.gov/partnersforhealth/publications/publications.html>

Davis Vision

Website: <http://www.davisvision.com/stateofTN>

Done

Annual Enrollment

Most Visited

Getting Started

ENR

Account Setup

Special Interest Training

My Account

Account Information

Create

Log Out

DEVST1

PreviousNext

00497224

Enrollment Period 7/1/2019 - 8/31/2019

OES19A

Welcome instruction and Video

Visited

Summary Page

Visited

FSA1

Visited

Open Enrollment

Complete

Dependent/Beneficiary Info

Visited

Contact Information

Visited

CDHP

Visited

Benefits Statements

Visited

Home and Mailing Address

Visited

Acknowledgement

Not Started

Open Enrollment

Submit Enrollment

The Enrollment Overview displays which benefit options are open for edits. All of your benefit changes will be effective the date of the open enrollment event.

Enrollment Summary

Your Pay Period Cost

\$579.67

Full Cost

\$579.67

Status

Submitted

*Excess Credit

Cash

Review Enrollment

FSA Park

Medical

D...

STD

LTD

FSA Med

Benefit Plans

Medical

Dental

Current

Premier PPO Cigna LP Middle

New

CDHP/HSA BCBS Middle

Status

Changed

4 Dependents

Pay Period Cost

\$89.00

Review

Current

Waive

New

Dental Preferred Provider

Status

Changed

4 Dependents

Pay Period Cost

\$54.36

Review



Basic Life and AD&D

Cancel

Basic Life and AD&D

Done

Life insurance helps ensure that your family is financially secure in case of a death. This insurance plan includes Basic Term Life and Basic AD&D for you and for your dependents who are enrolled in your Medical insurance. **You are required to make an enrollment choice for this program.**

Choose the same Coverage Level you selected for Medical Insurance. **Only employees who are NOT enrolled in one of our Medical plans may select Basic Life and ADD -- No Med.**

If you are adding new coverage, you need to complete the beneficiary designation in Edison. You will be directed to that page at the end of the enrollment process. Remember to periodically review your beneficiary designations.

For an overview of the Basic Term Life and Basic AD&D plans, click [here](#).

▼ Enroll in Your Plan

	Plan Name	Cost (Before Tax)	Cost (After Tax)	Pay Period Cost
Select	Basic Life and ADD -- No Med (\$20,000)			\$0.00
Select	Employee Basic Life and ADD (\$50,000)		\$5.94	\$5.94
✓	Family Basic Life and ADD (\$50,000)		\$7.61	\$7.61
Select	EE + SP Basic Life and ADD (\$50,000)		\$7.30	\$7.30
Select	EE + CH Basic Life and ADD (\$50,000)		\$6.50	\$6.50

Voluntary AD&D

Cancel

Voluntary AD&D

D

This insurance plan provides coverage for death or dismemberment due to an accident. This coverage is in addition to the amount covered by your Basic Term Life and AD&D coverage. You may enroll yourself and your eligible dependents. You and your dependents do not have to be enrolled in medical insurance to enroll in the Voluntary AD&D insurance program.

Please select the correct Coverage Level below. If you are only covering yourself, select Single. If you are covering yourself and any dependents, select Family.

If you are adding new coverage, you need to complete the beneficiary designation in Edison. You will be directed to that page at the end of the enrollment process. Remember to periodically review your beneficiary designations.

See an overview of the Voluntary AD&D plan [here](#).

▼ Enroll in Your Plan

	Plan Name	Cost (Before Tax)	Cost (After Tax)	Pay Period Cost
Select	Voluntary ADD Single (\$60,000)		\$1.08	\$1.08
✓	Voluntary ADD Family (\$60,000)		\$1.26	\$1.26
Select	Waive			\$0.00



Short-Term Disability

Cancel

Short-Term Disability

Done

Short Term Disability (STD) insurance offers income protection if you can't work over a temporary period of time due to injury or illness. STD replaces a percentage of your pre-disability salary. Approved disability claims will be payable after you have satisfied the elimination period and exhausted all your accrued annual, sick, and comp leave. Benefits may be reduced by other sources of income, e.g. worker's comp, unemployment insurance, sick leave bank. Find additional information on STD here: <https://www.metlife.com/stateoftn>

To apply for enrollment or choose a higher level of benefit if already enrolled, you must enroll (apply) in Edison. MetLife will mail you the Full Statement of Health Form which you must complete and return to MetLife by October 31. MetLife will determine your insurability based upon standard underwriting rules and notify you if your enrollment is approved. Learn more about Short Term Disability here: [video](#).

▼ Enroll in Your Plan

	Plan Name	Proof of Coverage	Cost (Before Tax)	Cost (After Tax)	Pay Period Cost
Select	Short Term Disab A(60%/14 day)	Proof Required		\$47.34	\$47.34
Select	Short Term Disab B(60%/30 day)	Proof Required		\$38.16	\$38.16
✓	Waive				\$0.00

Long-Term Disability

Cancel

Long-Term Disability

Done

Long Term Disability (LTD) insurance offers income protection if you can't work over an extended period of time due to injury or illness. LTD replaces a percentage of your pre-disability salary. Approved disability claims will be payable after you have satisfied the Elimination Period and exhausted all your accrued annual, sick, and comp leave and your Short Term Disability (STD) insurance benefits, if enrolled, have been paid. Benefits may be reduced by other sources of income, e.g. worker's comp, unemployment insurance, sick leave bank. You should not enroll in LTD Option 1 or LTD Option 3 if you enroll in STD because the 26-week STD will best cover the 180 day Elimination Period for your LTD. Find LTD information here: <https://www.metlife.com/stateoftn>.

To apply for enrollment or choose a higher level of benefit if already enrolled, you must enroll (apply) in Edison. MetLife will mail you the Full Statement of Health Form which you must complete and return to MetLife by October 31. MetLife will determine your insurability based upon standard underwriting rules and notify you if your enrollment is approved.

Learn more about Long Term Disability here: [video](#).

▼ Enroll in Your Plan

	Plan Name	Proof of Coverage	Cost (Before Tax)	Cost (After Tax)	Pay Period Cost
Select	Long Term Disab 1 (60%/90 day)	Proof Required		\$7.07	\$7.07
Select	Long Term Disab 2(60%/180 day)	Proof Required		\$5.65	\$5.65
Select	Long Term Disab 3 (63%/90 day)	Proof Required		\$8.48	\$8.48
Select	Long Term Disab 4(63%/180 day)	Proof Required		\$6.71	\$6.71
✓	Waive				\$0.00

Flex Spending Medical

Cancel

Flex Spending Medical

Done

A Medical Flexible Spending Account (FSA) allows you to pull money from your paycheck on a pre-tax basis to cover out-of-pocket medical, dental, and vision care expenses not covered by your health insurance plan. Use the funds in your Medical FSA to pay for eligible healthcare expenses for you and your eligible tax dependents (spouse and children). This account does NOT pay for childcare expenses. Click here for details on permissible medical expenses.

Learn more about Flexible Spending Accounts here: [video](#).

Note: If you enroll in the CDHP/HSA you are not eligible for this plan. You may choose to enroll in the Limited Purpose FSA (L-FSA) instead. The L-FSA is only for eligible vision and dental expenses. If you are enrolling in the CDHP/HSA, click **Discard Changes** to go back to the menu and select L-FSA if you want to enroll in that plan.

▼ Enroll in Your Plan

Plan Name	
✓	Flex Spending Account Medical
Select	Waive

▼ Contribution Amount

Annual Pledge

Your annual pledge must not exceed \$2,700.00, which is the maximum amount allowed for this account in the current plan year.

Flexible Spending Account Worksheet

Select the Flexible Spending Account Worksheet to help calculate your annual pledge for this plan year.

CDHP/HSA (State Only)

Cancel

Health Savings Account

Done

Health Savings Accounts (HSAs) allow you to save tax-free money towards current and future medical payments. Money rolls over each year and you may use your funds on qualified healthcare expenses for you, your spouse or your eligible dependents. State and Higher Education employees whose coverage in the CDHP starts before September 2nd will receive seed funds of \$250 (single coverage) or \$500 (family coverage). Note that your full HSA contribution is not available up front at the beginning of the year to spend and you may only spend funds that are available in your account at that time.

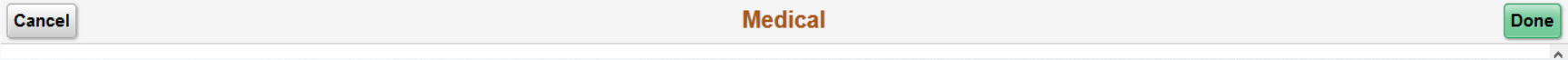
▼ Enroll in Your Plan

Plan Name	
Select	HSA BCBS East Requires enrollment to Medical CDHP/HSA BCBS East
Select	HSA BCBS Middle Requires enrollment to Medical CDHP/HSA BCBS Middle
Select	HSA BCBS West Requires enrollment to Medical CDHP/HSA BCBS West
Select	HSA Cigna East Requires enrollment to Medical CDHP/HSACigna LP East
Select	HSA Cigna Middle Requires enrollment to Medical CDHP/HSA Cigna LP Middle
Select	HSA Cigna West Requires enrollment to Medical CDHP/HSA Cigna LP



Remember:

Don't forget to hit done!



FSA Acknowledgement

FSA Acknowledgement

CONSENT TO PAYROLL DEDUCTIONS

FOR UNSUBSTANTIATED EXPENSES

MADE BY FSA AND LIMITED PURPOSE FSA (L-FSA) DEBIT CARD USERS

FSA and L-FSA debit card holders are required to provide proof that expenses paid for with the debit card are covered expenses permitted by the FSA program. This is called "substantiation." The State's authorized contractor may send requests for substantiation to plan members.

The State cannot support the FSA program if employees fail to substantiate purchases on that card. Therefore, FSA and L-FSA debit card holders must consent to the State making deductions from their wages to repay expenses that cardholders fail to substantiate. Signature of this form is voluntary and no employee will be subject to employment based sanctions or termination from the FSA program for failure to sign. However, if a member refuses to sign it, the member will not be allowed to enroll in the FSA or L-FSA beginning 1/1/20. All members who enroll in the FSA or L-FSA will receive a debit card, but are not required to use it; participants may pay for qualified expenses out of pocket and file a claim with the State's authorized contractor for reimbursement.

I hereby agree that the State may deduct from my pay the amount of any expenses that remain unsubstantiated thirty (30) days after the plan runout period and that authorization of payroll deduction is a condition for participating in a FSA or L-FSA. The State will provide notice of such deductions 14 days before the date of payment of your wages as required by TCA § 50-2-110.

☐ I Agree

By clicking this box I am indicating my consent to the terms and conditions of this agreement: Consent to Payroll Deductions for Unsubstantiated Expenses Made by FSA Debit Card Users.

Save

CDHP Acknowledgement Page

Welcome Instructions and Video <input type="radio"/> Visited	CDHP Acknowledgement
Phone Numbers <input type="radio"/> Not Started	CDHP Terms and Conditions
Home and Mailing Address <input type="radio"/> Visited	<p>I recognize that by enrolling in the CDHP a Health Savings Account (HSA) will be opened for me. I certify that I am eligible for a HSA. If I fail to remain eligible for a HSA I agree to take immediate steps to close the HSA. I also recognize that I am responsible for certain fees (shown below) related to the HSA.</p> <p>In addition, I understand that as long as I am actively enrolled in the state group health plans as an employee or retiree that the State of Tennessee will pay my monthly HSA administrative fee. However, if I terminate employment and do not enroll in retiree health insurance, or enroll in COBRA and continue to keep my HSA open, the monthly administrative fee will be deducted from my HSA.</p> <p>To be an eligible individual and qualify for a HSA, you must meet the following requirements:</p> <ul style="list-style-type: none"> You must be covered under a high deductible health plan/consumer driven health plan (HDHP/CDHP) on the first day of the month You have no other coverage except what is permitted under <i>Other health coverage</i> (below) You are not enrolled in Medicare or other government insurance program You cannot be claimed as a dependent on someone else's tax return You cannot be covered by a general purpose FSA or an HRA through either your employment or your spouse. This means that if your spouse works elsewhere and enrolls in an FSA then you may not enroll in the CDHP option and contribute to an HSA. (Note: this does not apply to certain limited purpose flexible spending accounts for vision and dental expenses only, dependent care FSAs, or parking/transportation FSAs.) You have not received benefits from the Veteran's Administration (VA) in the past three months unless the care was received for a service-connected disability (and it must be a disability) <p>Other employee health plans. An employee covered by a HDHP/CDHP and a medical FSA or an HRA that pays or reimburses qualified medical expenses generally cannot make contributions to a HSA.</p> <p>Other health coverage. To be eligible for a HSA you (and your spouse, if you have family coverage) generally cannot have any other health coverage that is not a HDHP/CDHP. However, you can still be an eligible individual even if your spouse has non-HDHP/CDHP coverage provided you are not covered by that plan.</p> <p>You can have additional insurance that provides benefits only for the following items:</p> <p>Liabilities incurred under workers' compensation laws, tort liabilities, or liabilities related to ownership or use of property</p> <ul style="list-style-type: none"> A specific disease or illness A fixed amount per day (or other period) of hospitalization <p>You can also have coverage (whether provided through insurance or otherwise) for the following items:</p> <ul style="list-style-type: none"> Accidents Disability Dental care Vision care Long-term care
Dependent Information <input type="radio"/> Not Started	<p>Member Fee Schedule:</p> <p>Non-Sufficient Funds (NSF) Fee (overdraft) - \$25.00 per instance Deposit Item Returned - \$25.00 per instance Stop Payment - \$25.00 per check Wire Transfer - \$15.00 per instance</p> <p>For more information see IRS publication 969 by copy and pasting the link below into another browser window: http://www.irs.gov/publications/p969/ar02.html#en_US_2014_publink1000204039</p> <p>I understand and agree to the terms and conditions if I enroll in a CDHP Medical plan.</p> <p><input type="checkbox"/> I Agree</p> <p>Save</p>
Annual Enrollment <input type="radio"/> Not Started	
CDHP Acknowledgement <input checked="" type="radio"/> In Progress	
Summary Page <input type="radio"/> Not Started	
Benefits Statements <input type="radio"/> Not Started	

After enrollment choices have been made:

DEVST1

00497224
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OES19A

Exit Previous Next

Welcome instruction and Video
Visited

Summary Page
Visited

FSA1
Visited

Open Enrollment
Complete

Dependent/Beneficiary Info
Visited

Contact Information
Visited

CDHP
Visited

Benefits Statements
Visited

Home and Mailing Address
Visited

Acknowledgement
Not Started

Open Enrollment

The Enrollment Overview displays which benefit options are open for edits. All of your benefit changes will be effective the date of the open enrollment event.

Submit Enrollment

Enrollment Summary

Your Pay Period Cost \$579.67 Full Cost \$579.67

Status Submitted

*Excess Credit Cash

Review Enrollment

FSA Park Medical D... STD LTD FSA Med

Benefit Plans

Medical

Current Premier PPO Cigna LP Middle
New CDHP/HSA BCBS Middle
Status **Changed**
4 Dependents

Pay Period Cost \$89.00

Review

Dental

Current Waive
New Dental Preferred Provider
Status **Changed**
4 Dependents

Pay Period Cost \$54.36

Review



Enrollment Alerts

The screenshot shows the 'Annual Enrollment' web application. A modal window titled 'Benefits Alerts' is open in the center. The modal contains the following text:

Done **Benefits Alerts** **View**

Your benefit choices have been successfully submitted to the Benefits Department.

Select View to review your Election Preview statement, Done to return to the Benefits Enrollment Summary

Warning statements here listing the warnings for the entire benefits enrollment.

- Short-Term Disability Warning**
Before your dependents can be enrolled in this benefit plan, you will need to provide proof of dependent eligibility to Benefits Administration. Your new coverage will not take effect until this proof has been provided. Continue to the next page for additional information about providing proof of dependent eligibility.
- Long-Term Disability Warning**
Before your dependents can be enrolled in this benefit plan, you will need to provide proof of dependent eligibility to Benefits Administration. Your new coverage will not take effect until this proof has been provided. Continue to the next page for additional information about providing proof of dependent eligibility.

The background interface includes a sidebar with navigation links: Welcome Instructions and Video (Visited), Acknowledgement (Not Started), Contact Information (Not Started), Home and Mailing Address (Not Started), Dependent/Beneficiary Info (Not Started), **Annual Enrollment** (Visited), CDHP Acknowledgement Statement (Not Started), FSA Acknowledgement Statement (Not Started), Summary (Not Started), and Benefits Statements (Not Started). The main content area shows the 'Annual Enrollment' section with a 'Submit Enrollment' button. A pie chart displays benefit selections: FSA Park, Medical, D..., STD, and FSA Med. Below the chart, there are sections for 'Medical' and 'Vision' with 'Pay Period Cost' of \$89.00 and \$54.36 respectively, each with a 'Review' button. The bottom of the screen shows 'Basic Life and AD&D'.

Upload Documents

Enrollment Period 7/1/2019 - 8/31/2019
OES19A

Welcome instruction and Video
☐ Visited

Summary Page
☐ Visited

FSA1
☐ Visited

Open Enrollment
☒ Complete

Dependent/Beneficiary Info
☐ Visited

Contact Information
☐ Visited

CDHP
☐ Visited

Benefits Statements
☐ Visited

Home and Mailing Address
☐ Visited

Acknowledgement
☐ Not Started

Upload Dependent Verification Documents
Documentation will need to be provided for your new dependent(s):

Dependent Name	Relationship	Required Document(s) for Verification
A list of acceptable documents can be found online at this website address: http://www.partnersforhealthtn.gov/documents/deva_eligible_docs.pdf To begin uploading, click 'Upload Documents' below and then choose the file on your computer that contains the scanned images of the documents. The documents for all dependents should be uploaded in the same file. The file type should be .PDF, .TIF, .PNG, or .JPG. If you are unable to scan and upload documents, please fax them to 615-741-8196. Please include your name and your Social Security Number on the paperwork so we may properly identify your documents. Once you have finished uploading documents, or if you have no documents to upload, click the Continue button at the bottom of this page. Please be aware that your enrollment cannot be completed without this documentation.		

Upload Documents

Continue

Annual Enrollment Page

Most Visited

Getting Started

ENR

Account Setup

Special Interest (Health...

My Health Plan

Open Enrollment

Claims

Other

DEVST1

PreviousNext

Enrollment Period 7/1/2019 - 8/31/2019
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Complete

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Visited

Contact Information

Visited

CDHP

Visited

Benefits Statements

Visited

Home and Mailing Address

Visited

Acknowledgement

Not Started

Open Enrollment

Submit Enrollment

The Enrollment Overview displays which benefit options are open for edits. All of your benefit changes will be effective the date of the open enrollment event.

Enrollment Summary

Your Pay Period Cost

\$579.67

Full Cost

\$579.67

Status

Submitted

*Excess Credit

Cash

Review Enrollment



Benefit Plans

Medical

Dental

Current

Premier PPO Cigna LP Middle

New

CDHP/HSA BCBS Middle

Status

Changed

4 Dependents

Pay Period Cost

\$89.00

Review

Current

Waive

New

Dental Preferred Provider

Status

Changed

4 Dependents

Pay Period Cost

\$54.36

Review

Confirmation Statements: Updated

Confirm Request

New Updates

- Statements getting a new look
- Print or re-print from Edison
- Preview them before submitting



Email Confirmation Statement



Confirmation Statement

Starting this year

GLOBAL BUSINESS INSTITUTE
GBI US Fulltime Benefits Program

ELECTIONS PREVIEW
OPEN ENROLLMENT
Event Date: 01/01/2017

Antonio Santos
Administrative Assistant

Employee ID: KU0010

This election preview records your benefit selections, costs, dependent information, and beneficiary information as of the time you review this statement. If you have not submitted your election, you can return to this event before the enrollment period ends. Contact your benefits administrator if you have further questions. Please keep a copy of this form for your records.

PERSONAL INFORMATION

Home Address 4689 Z Street, Sacramento, CA 94246
Mailing Address 4689 Z Street, Sacramento, CA 94246
Email Address antonio.santos@oracle.com
Gender Male
Marital Status Married
Birthdate 1963-03-09
Service Date 2010-07-15

COST SUMMARY

AMOUNT

Total Cost	\$ 164.98
Minus Flexible Credits	\$ -109.48
Total Pay Period Deduction From Pay	\$ 57.50
Total Cost	164.98
Minus Flexible Credits	-109.48
Total Pay Period Deduction From Pay	57.50

ELECTION SUMMARY

Benefit	Coverage	Category Base	Your Pay Period Cost
Enhanced Medical Plan	Family		\$ 71.54
Enhanced Dental	Family		\$ 4.13
Standard Vision Plan	Family		\$ 2.08
Basic Life		\$ 50,000	
Supplemental Life 2x Salary		\$ 133,000	\$ 2.46
AD and D 25K		\$ 25,000	\$ 0.06

Confirmation Statement continued

DEPENDENTS / BENEFICIARIES					
Name	Date of Birth	Relationship	Marital Status	Dependent	Beneficiary
Megan Santos	1965-10-12	Spouse	Married	Yes	Yes
Marguerite Santos	1992-03-18	Child	Single	Yes	No
Sean Santos	1998-09-17	Child	Single	Yes	No
Samuel Santos	2000-05-01	Child	Single	Yes	No
Megan Smith	1965-10-12	Spouse	Married	Yes	Yes
Marguerite Smith	1992-03-18	Child	Single	Yes	No
Sean Smith	1998-09-17	Child	Single	Yes	No
Samuel Smith	2000-05-01	Child	Single	Yes	No

DEPENDENTS ENROLLMENTS	
Benefit Option	Dependent
Enhanced Medical Plan	Santos, Megan Santos, Marguerite Santos, Sean
Enhanced Dental	Santos, Megan Santos, Marguerite Santos, Sean
Standard Vision Plan	Santos, Megan Santos, Marguerite Santos, Sean
Enhanced Medical Plan	Smith, Megan Smith, Marguerite Smith, Sean
Enhanced Dental	Smith, Megan Smith, Marguerite Smith, Sean
Standard Vision Plan	Smith, Megan Smith, Marguerite Smith, Sean

BENEFICIARIES DESIGNATIONS						
Benefit	Beneficiary	Primary Allocation Percent	Amount	Secondary Allocation Percent	Amount	Excess
Basic Life	Santos, Megan	100%				
Basic Life	Santos, Marguerite					
Basic Life	Santos, Sean					
Basic Life	Santos, Carissa					
Dependent Life	Santos, Megan		\$ 4,000.00			
Dependent Life	Santos, Marguerite		\$ 3,000.00			
Dependent Life	Santos, Sean		\$ 3,000.00			
Basic Life	Smith, Megan	100				
Basic Life	Smith, Marguerite	25				
Basic Life	Smith, Sean	25				
Basic Life	Smith, Carissa	50				
Dependent Life	Smith, Megan		4,000.00			

In Conclusion



1. There are ways to reset your password on Edison for Users.
2. New Logins/ New Hires can access Edison on their own.
3. Users can look up their Edison Access ID.
4. Access ID = User ID (synonyms!)
5. Mobile-Friendly Open Enrollment pages coming.
6. New ways to get confirmation statements.
7. **DON'T FORGET, - ALWAYS HIT SUBMIT.**